

Student's Name

Street number and name

SUBURB AND POST CODE

M 0488 XXX XXX

Profile

Date of birth: 5/4/1993

I am currently undertaking a Certificate III Business course as well as participating in Stage 2 SACE at Kadina Memorial High School. I have a strong interest in Real Estate and Property Management. I am enthusiastic about work and like trying new things. I would like the opportunity to find a traineeship and eventually take on full time work.

**Certificates
Education/**

2008 completed year 9 Kadina Memorial High School

2009 completed year 10 Kadina Memorial High School

2010 Certificate II in Business

2011 participating in Stage 2 SACE Kadina Memorial High School

Skills

I am excellent at communicating with people and I am always very friendly. I am very good with English and Mathematics and my cash handling skills are exceptional. I also have sound computing skills and am proficient in most computing programs as I studied Information Technology (I.T) and Information Processing and Publishing (I.P.P) in year 10. I also have experience in the retail field.

Work History

2008 - 2010

GO-LO

(08) 8821 XXXX

Duties: Customer Service, Checkout operating, Money Handling, Stock filling and display, General store cleaning duties, Box compacting, Pricing and Stock take counting.

Work Experience

2009

Copper Coast Automotive Electrical

(08) 8821 XXXX

Duties: Assisting Tradesperson with car servicing, electrical installations, cleaning of machines, car parts and workshop, displaying stock and on-site farm machinery repairs.

2009

IGA Supermarket

(08) 8821 XXXX

Duties: Customer Service, Fresh food packaging, Stock filling and stock take counting.

Work placement **2009**
Sprint Automotive
(08) 8821 XXXX
Duties: customer service, spare part interpreting, looking up spare parts, stock pricing and display and general store cleaning.

Interests My main interests are Sport, Automotive Electrical and anything to do with Computers.

Clubs Kadina Cricket Club/Juniors, seniors, A's and B's
Crystal Brook Cricket Club/ Milo Cricket and juniors

Car License Provisional License Holder

Referees

Russell Cowie
Owner/Sprint Auto
96 Port Road
Kadina SA 5554
(08) 8821 4425

Jackie Fairlie
Apprenticeship Broker
Education Dept.
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Manager/Copper Coast Auto
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